

COOS COUNTY AIRPORT DISTRICT
Job Description
ARFF OFFICER

Title: ARFF Officer

Dept. Operations

Exempt/Nonexempt: Non-Exempt

Reports to: Operations Supervisor

General Position Summary:

Aircraft Rescue and Fire Fighting (ARFF) responsibilities will include operating and maintaining aircraft fire protection vehicles, equipment and facilities. Actively engage in aircraft fire fighting and aircraft rescue procedures as required.

Essential Functions / Major Responsibilities:

All ARFF personnel will be properly trained to perform their job prior to the initial performance of aircraft rescue and aircraft fire fighting duties and shall receive recurrent instruction every twelve calendar months. Training shall include at least the following:

- Airport familiarization, including airport signs, marking and lighting;
- Aircraft familiarization;
- Rescue and firefighting personnel safety;
- Emergency communication, systems on the airport including fire alarms;
- Use of fire hoses, nozzles, turrets, and other appliances required;
- Application of the types of extinguishing agents;
- Emergency aircraft evacuation assistance;
- Firefighting operations;
- Aircraft cargo hazards, including hazardous materials/dangerous goods;
- Familiarization with firefighters duties under the Airport Emergency Plan;
- Participate in at least one live fire drill prior to initial performance of firefighting duties and every 12 consecutive calendar months thereafter; (recertification at a FAA approved facility)
- Must maintain current CPR/First Aid certification;

Medical Training to include a minimum of 40 hours in the following areas;

- Bleeding
- Cardiopulmonary resuscitation (CPR)
- Shock
- Primary Patient Survey
- Injuries to skull, spine, chest and extremities;
- Internal injuries;
- Moving patients;
- Burns;
- Triage

Job Scope: This job has recurring work situations with occasional variations from the norm and involves a moderate degree of complexity. Generally operates from established and well-known procedures, but can determine own practices and procedures.

Supervisory Responsibility: This job has no supervisory responsibility.

Interpersonal Contacts: Contacts are normally made with others both inside and outside the Airport. Contacts inside the Airport are usually made with own department staff and supervisor, and with Airport customers. Contacts outside the Airport include persons from other agencies.

Specific Job Skills: Considerable knowledge of laws, rules and regulations which apply to the Airport, in addition to standard Airport policies related to the work area. Ability to communicate effectively both verbally and in written form. Ability to act independently without close supervision, and to make independent judgments based on established policies. Ability to work effectively with tenants and the general public.

While performing the duties of this job, the employee is required to continuously talk and listen. The employee is required to frequently stand, sit, walk and climb. The employee is required to occasionally use repetitive motions of hands/wrists. Ability to lift and carry up to 50 pounds.

Education and/or Experience: High school diploma or equivalent (GED) and two years' experience in a similar position or a combination of education, training and/or experience which would provide the required knowledge, skills and abilities necessary to perform the duties of the position. Ability to drive Emergency Response Equipment and operate two-way VHF/UHF radios, mobile and portable telephones, word processing equipment and personal computers. Possession of, or ability to obtain, a valid Oregon driver's license.

Job Conditions: Due to the nature of the position and the duties to be performed, considerable time may be spent outside. The employees are exposed to extreme weather and working conditions. Occasional bending, stooping, lifting, reaching and frequent walking is required to perform this job. Ability to work shifts.