

Coos County Airport District

Regular Board Meeting

December 5, 2024

Minutes of the regular monthly meeting of the Board of Commissioners of the Coos County Airport District (CCAD) held on Thursday, December 5, 2024 at 7:30 a.m., in the CCAD Boardroom.

CALL TO ORDER

Commissioners Present

Jason Bell, Chairman

Joe Benetti, Vice-Chair (Zoom)

Andrew Brainard, Commissioner

Brent Pahls

Absent

Caddy McKeown

Counsel Present

None

Staff Present

Robert Brittsan, Deputy Director; Bob Hood, Operations Manager; Crystal Lyon, Finance Manager; Stephanie Kilmer, Public Information Officer; Amos Vorster, Office Manager; Rick Skinner, Project Manager.

Media and Guests Present

John Meynink, Neighborhood Resident

Marie Simonds, Bandon Dunes

SECTION 1: CONSENT CALENDAR

Motion:

Upon a motion by Commissioner Brainard (Second Commissioner Pahls) the Consent Calendars from October and November 2024 were unanimously approved.

SECTION 2: EXECUTIVE DIRECTOR'S REPORT

The Director shared that the FAA has approved the Airport's five-year capital improvement plan, which identifies upcoming projects on the airfield that will receive federal funding. Among these are Runway Safety Area improvements, the relocation of the Glide Slope, and pavement maintenance. Staff is also investigating additional funding sources for large projects, such as the Legacy Apron rehabilitation and Terminal Concourse (escalator enclosure) improvements.

The Airport recently completed its annual Certification Inspection, and the Director expressed his thanks to the Maintenance and Operations staff, whose work throughout the year allowed the Airport to receive a favorable report.

A large area around the terminal and near the waste water treatment plant has been cleared of brush. This work was important, as it enhanced the safety of the airport operating area while at the same time addressing a concern shared by neighborhood residents about invasive plant species in the area. The Airport will also be partnering with the City of North Bend, OBAB, Coos Watershed, and Rotary to complete future cleanups and weed pulls on District property.

Enplanements continue to hold an upward trend over last year, and added flights around the Holidays in December will help the Airport to realize a new record high for passenger numbers over the past 10 years. Of particular note is the seasonal Denver route, which saw an increase of 15% over last year. These strong numbers have contributed to possibility of adding an additional flight one day per week during peak season for this route.

SECTION 3: ACTION ITEMS

Motion:

Upon a motion by Commissioner Pahls (Second Commissioner Brainard), the Airport Heights Park Rules were unanimously adopted.

Motion:

Upon a motion by Commissioner Brainard (Second Commissioner Pahls), the Commercial Air Service Incentive Program was unanimously adopted.

Motion:

Upon a motion by Vice-Chair Benetti (Second Commissioner Pahls) the Board gave a unanimous endorsement of the City of North Bend's purposed Urban Renewal Agency Plan.

PUBLIC COMMENTS

Mr. Meynink asked for clarification on what area the recent brush clearing had taken place.

COMMISSIONER COMMENTS

Commissioner Brainard thanked Airport Staff for their work with the park, and advised all that the next community park planning meeting is scheduled for December 12th at the Senior Center, located near the Airport.

Vice-Chair Benetti expressed his pleasure in working with his fellow commissioners and Airport staff over the past year, and wished all a happy holiday season.

Chairman Bell shared that the next CCAD Board Meeting will be held on January 23, 2024.

Meeting adjourned at 7:53 a.m.