

Coos County Airport District

Regular Board Meeting

October 24, 2024

Minutes of the regular monthly meeting of the Board of Commissioners of the Coos County Airport District (CCAD) held on Thursday, October 24, 2024 at 7:30 a.m., in the CCAD Boardroom.

CALL TO ORDER

Commissioners Present

Jason Bell, Chairman

Joe Benetti, Vice-Chair (Zoom)

Andrew Brainard, Commissioner

Caddy McKeown, Commissioner (Zoom)

Absent

Brent Pahls

Counsel Present

None

Staff Present

Robert Brittsan, Deputy Director; Bob Hood, Operations Manager; Crystal Lyon, Finance Manager; Stephanie Kilmer, Public Information Officer; Amos Vorster, Office Manager; Rick Skinner, Project Manager.

Media and Guests Present

John Meynink, Neighborhood Resident

Ken Bonetti, Neighborhood Resident

SECTION 1: CONSENT CALENDAR

Motion:

Upon a motion by Commissioner Brainard (Second Vice-Chair Benetti) the Consent Calendar from September 2024 was unanimously approved.

SECTION 2: EXECUTIVE DIRECTOR'S REPORT

Deputy Director Brittsan presented the report on behalf of the Executive Director, stating that Director Craddock is in Green Bay for the TakeOff North America Conference meeting with airline executives to try to promote adding additional air service to North Bend.

Based on feedback from the commissioners, the next two board meetings will be combined into one meeting, scheduled for December 5th, at 7:30 a.m.

United's winter schedule for air service to North Bend will begin in November and extend until March. During this time, flights will be scheduled 4 day per week – Monday, Wednesday, Friday, and Sunday. Additionally, flights have been added for December 24, 26, 31 and January 2 to accommodate more passengers during the Holiday Season.

The enplanements report from September revealed that the Airport continues to see a larger number of passengers traveling through OTH compared recent years.

The Deputy Director next shared an update on current projects around CCAD, noting that Phase 1 of the Legacy Apron rehab is about a week from completion. The Shuttle Parking project has been completed and the Airport is already seeing an improvement in safety for our passengers and traffic flow in the terminal roundabout area. The design phase for the Cargo Facility and the Terminal Concourse projects are progressing.

Lastly, the commissioners were informed that a resident near Broadway and California Ave has requested that CCAD sign off on a petition to vacate the end of California Ave, which runs between his property and the Airport. Vice-Chair Benetti requested that CCAD staff contact the City of North Bend to investigate what options are available that would protect CCAD from unnecessary expenses.

SECTION 3: ACTION ITEMS

Motion:

Upon a motion by Commissioner Brainard (Second Commissioner McKeown), Resolution 2024-10-01 amending CCAD Policy 13: Real Estate/Leasing/Asset Policies was unanimously approved.

Motion:

Upon a motion by Commissioner Brainard (Second Vice-Chair Benetti), approval was given for the Executive Director to sign Reimbursable Agreement AJW-FN-WSA-23-NM-006107.

PUBLIC COMMENTS

Mr. Meynink thanked CCAD staff for their assistance reviewing the Wildlife Management records from the past 6 months. He noted that, based on those records, wildlife intrusion does at times present a safety concern for the Airport. Mr. Meynink expressed his hope that CCAD can implement a solution that will both address the safety concerns for Airport users and preserve the local wildlife.

Mr. Bonetti suggested that CCAD investigate the feasibility of installing a deer fence in the area near the waste water treatment plant, as this seems to be where most deer are accessing the airport operating area.

COMMISSIONER COMMENTS

Vice-Chair Benetti inquired how permitting requirements and upcoming regulations may impact CCAD's ability to add a deer fence.

Commissioner McKeown expressed her desire to further study how the new FEMA BiOp will impact the Airport.

Commissioner Brainard shared that the park committee recently had a meeting with Rotary, and that the park designs have been narrowed down to a few options. He advised that an additional community meeting will be scheduled in the near future.

Meeting adjourned at 7:55 a.m.