

**MESSAGE FROM THE BUDGET OFFICER**

**TO THE**

**COOS COUNTY AIRPORT DISTRICT**

**BUDGET COMMITTEE**

**May 5, 2021**

## **INTRODUCTION:**

As the Budget Officer I am here to present the **Fiscal Year 2021/2022** annual budget proposal to the Coos County Airport District Budget Committee. This will be the eighteenth fiscal year in which the District has independently managed the Southwest Oregon Regional Airport. The data is presented in a format that allows the Committee to view the last three consecutive years of the District's budget by line item. This message and supporting data are intended to aid the committee in the review and decision-making process required by Oregon Revised Statutes (ORS).

The requirement for this message is found in ORS 294.391. This message initiates the process intended to complete the budget review and development of comments or revisions prior to its submittal to the Coos County Airport District Board Commission. The process is also required as a prerequisite to establishing justification for imposing of a county wide ad valorem tax.

## **THE DISTRICT:**

The Coos County Airport District (CCAD) is a municipality created under the laws of the State of Oregon, established through a general election held under and subject to ORS 838 and enabled by a resolution passed by the Coos County Commission on December 4, 2002, after an affirmative majority vote by the electorate of Coos County. The CCAD operates on a fiscal year of July 1 through June 30, and was created with the intent to eventually operate as a self-sustaining enterprise without the aid of ad valorem taxes.

Order 02-11-092L, Forming the Coos County Airport District: "Coos County Airport District is declared formed for the purpose of maintaining scheduled commercial air service at the airport in North Bend within the boundaries of Coos County."

The District's Board of Commissioners are elected county wide and are responsible for the operation of the Coos County Airport District, which includes the Southwest Oregon Regional Airport and any other facilities which may be acquired or constructed by the District for the furtherance and accommodation of commercial air commerce.

ORS Chapter 838, Airport Districts, Powers of the District: "A district may establish, construct, expand or lease, control, equip, improve, maintain, operate, police and regulate airports and air navigation facilities, and to this end may exercise all the functions and powers provided in ORS 836.200 to 836.250.

49 U.S. Code § 47107(a)(13) requires airport operator to set fees and charges to make the airport as self-sustaining as possible, and to maintain security and safety.

The Airport District Commission has adopted a mission statement and several objectives, which drive the proposed 2020/2021 budget:

### **MISSION:**

The Coos County Airport District exists to serve the citizens of Coos County and benefit the Southwestern Oregon Region by providing quality commercial and general aviation services.

The Coos County Airport District will continue to diversify their revenue sources to fund the safe and secure operation of the Airport for the benefit of the users.

### **OBJECTIVES:**

- Maintain and enhance quality commercial air service.
- Develop the Airport Districts property into revenue-producing components that contribute to the District's self-sufficiency over time.
- Complete and coordinate all elements of an aeronautical master plan as a long-term goal.
- Integrate all plans and goals for the future by preparing financial and business analysis to provide direction for administration and operations.
- Establish a systematic means of communicating with the public to reinforce public "ownership" of the airport, and to increase enplanements.

### **ORGANIZATION OF BUDGET:**

The District utilizes a "cash basis" of accounting and has done so since FY 2007/08, when it was converted from modified accrual to a cash basis.

The District collects ad valorem taxes in the amount of \$.24 per \$1,000.00 of property valuation, county wide, discounted for urban renewal Districts. The taxes for fiscal year 2020/2021 are estimated to be \$1,321,631, for a proposed General Fund Budget total of \$7,782,162.

The General Fund Budget includes out-sourced services such as auditing, legal services, architectural, engineering and project management. The Districts main operating budget is in the General Fund section and covers personnel services administration, operations, maintenance and small capital acquisitions.

The District derives General Fund revenues from landing/ramp fees, fuel flowage fees, grants, aviation, non-aviation and commercial leases and agreements. Revenues from these sources are projected at an estimated \$1,716,004 for fiscal year 2021/2022.

The Debt Service for the General Fund is projected to be \$273,229.

There are separate and distinct Fund accounts for Passenger Facility Charges (PFC), Bureau of Land Management (BLM), Business Enterprise Center (BEC), Construction, Department of Human Services (DHS), Unemployment, and Building Reserve.

All funds, including DHS, BLM, and BEC, are resources that the District has developed to diversify their revenue sources and all funds must be used for the operation of the Airport per the FAA Revenue Division Regulations.

The District derives revenues from leased facilities on airport property whose operations are complex enough to warrant a separate fund for allocation of revenues and expenses. These currently include BLM, BEC, and DHS. Revenues from these sources are projected at \$2,591,666 for fiscal year 2021/2022. The Debt Service for these three funds for FY 2021/2022 is projected to be \$1,424,728. Contingency balances in excess of \$100,000 in the BEC, BLM, and DHS Funds are transferred to the General Fund.

The Construction Fund was set up to account for Capital Improvement Projects on Airport property. The FY 2021/2022 construction projects are as follows:

Project	Timeline	Budget	Funding
Construction of Aircraft Rescue & Fire Fighting Facility	Completed August 2021	\$ 6,500,000	90% FAA
Phase II Environment Assessment for Runway 22 Safety Area		\$ 98,000	100% FAA
Cargo Facility Design & Apron Expansion		\$ 1,700,000	80% U.S. DOT
Brush & Tree Removal		\$ 180,000	100% CCAD
Demolition of Aging Buildings		\$ 650,000	100% CCAD
Construction of Rental Storage Facility		\$ 220,000	100% CCAD

Proposed 2021-2022 Resources/Requirements:

General Fund	\$7,782,162
PFC Fund	56,025
BLM Fund	1,889,573
BEC Fund	168,246
Construction Fund	5,735,866
DHS Fund	2,425,658
Unemployment Fund	69,816
Building Reserve Fund	<u>780,549</u>
<b>TOTAL</b>	<b>\$18,907,895</b>

## **SUMMARY**

In summary, the Coos County Airport District Budget Message is mandated by ORS 294.391, and is required to be reviewed by an appointed citizen’s advisory committee for that purpose. The budget, accompanying data and information is a public document and anything associated with the document and the process is open to public inspection. The proposed consolidated Fund budget for the Coos County Airport District is \$18,907,895 for Fiscal Year 2021/2022 of which \$7,782,162 is General Fund. A total of \$1,381,631 is proposed to be collected as a county wide tax. This document and its process when completed will serve as a financial guide to the governance and management of the Coos County Airport District for the Fiscal Year 2021/2022.

### **Detailed Summary**

#### **General Fund**

Within the 2021/2022 fiscal year, the Coos County Airport District anticipates receiving \$500,000 in Federal funding through the Small Community Air Service Development (SCASD) grant program. These resources will be applied as a revenue guarantee for commercial air service from North Bend to Portland.

This budget is proposing \$1,659,574 in Personnel Services within the 2021/2022 fiscal year. This includes managerial, assistant director, maintenance/operations personnel, and three temporary employees; for a combined total of 21.5 full-time equivalents. The two temporary employee slots will ensure sufficient staffing levels are maintained throughout the year and that viable options are readily available in the event of staff turnover.

The Coos County Airport District’s proposed Capital Outlay expenditure within the General Fund is \$621,000 within the 2021/2022 fiscal year.

#### **Summary:**

1	\$ 12,000	Office equipment
2	100,000	Baggage Belt System Repair
3	55,000	ARFF AFFF Foam Replacement
4	45,000	Maintenance Equipment
5	25,000	Forklift
6	40,000	Vehicle
7	9,000	Fire Hydrant
8	35,000	Gates
9	30,000	Aslin – Facility Repairs
10	40,000	Terminal Roundabout Redesign/Parking Lot Curb Cuts
11	30,000	Pump Station Relocation
12	100,000	Taxiway Repair

13	60,000	Terminal Security Upgrade
14	40,000	Miscellaneous Repairs
	\$ 621,000	Total

\$12,000 has been budgeted to replace office equipment as needed.

\$100,000 has been budgeted to repair an aging baggage belt system.

\$55,000 has been budgeted to replace ARFF AFFF foam.

\$45,000 has been budgeted for the purchase of maintenance equipment such as a pickup dump bed and tool box bed.

\$25,000 has been budgeted for the purchase of a forklift.

\$40,000 has been budgeted for the purchase of a new vehicle.

\$9,000 has been budgeted for fire hydrant repairs/replacements.

\$15,000 has been budgeted to replace gates as necessary.

\$35,000 has been budgeted for gate replacements.

\$30,000 has been budgeted to for Aslin facility repairs such as siding, gutters and painting.

\$40,000 has been budgeted for the redesign of the circular intersection (roundabout) in front of the terminal entrance. The current design is too large and has resulted in previous damage to the glass terminal entrance shelter when taller vehicles attempt to navigate through the area. Parking lot curb cuts and island removal are included in this number.

\$30,000 has been budgeted to relocate the pump station to a safer location.

\$100,000 has been budgeted for taxiway repairs.

\$60,000 has been budgeted to replace the outdated terminal security system.

\$40,000 has been budgeted for miscellaneous repairs as they arise.

### **BLM Fund**

The BLM facility upgrades will be repaid through lease revenues, to be fully amortized over BLM's lease term, at a maximum interest rate of 4.96% per annum. (Repayment will commence upon substantial completion of the upgrades.)

This budget proposes \$36,000 within the BLM Fund for the replacement of three HVAC units within the 2021/2022 fiscal year. The BLM facility has 16 Air Handler Units that are in

need of replacing, due to age and functionality. Increased maintenance has mitigated system failure to-date. In 2018/2019, the District began scheduled replacements of three (3) units annually; spanning nine (9) consecutive years.

### **DHS Fund**

The 2021/2022 DHS Fund budget proposes operating contingency (carry over to the 2022-2023 FY) of \$108,059 and unappropriated ending fund balance of \$546,700. The DHS Fund has an \$820,000 loan payment due December 1<sup>st</sup> each year. This budget recognizes that eight months of the payment or approximately \$546,700 should be reserved at June 30, 2022 for the December 1, 2022 payment.

**FORM  
LB-20**

**RESOURCES  
General Fund**

**Coos County Airport District**

	Historical Data			Forecast Year 2020-2021	Account Code	RESOURCE DESCRIPTION	Budget for Next Year 2021-2022			
	Actual		Adopted Budget This Year 2020-2021				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020								
1	586,256	1,139,977	210,166	724,384	Several	1 Available cash on hand* (cash basis) or	4,161,252	4,161,252	4,161,252	1
<b>OPERATING RESOURCES</b>										
2	12,118	17,092	14,305	14,497	4010	2 Interest Earnings	17,500	17,500	17,500	2
3	74,750	60,373	63,095	74,378	4018	3 Previously levied taxes estimated to be received	60,000	60,000	60,000	3
4	0	0	20	20	4100	4 Baggage Shipping Revenue	0	0	0	4
5	492	1,254	700	764	4213	5 Security Background	700	700	700	5
6	0	0	50,000	0	4316	6 Federal Air Service Grant (Total \$750,000)	500,000	500,000	500,000	6
7		423,994	2,086,590	4,138,304	4426	7 Federal CARES Grant	0	0	0	7
8	44,861	0	0	0	4425	8 State Grant	0	0	0	8
9	1,750	0	0	0	4427	9 Other Grants	0	0	0	9
10	68,393	70,310	65,056	73,140	detail	10 Aeronautical (storage and hangar rentals)	104,488	104,488	104,488	10
11	519,341	489,159	505,302	555,734	detail	11 Aeronautical (carriers, fuel fees, and FBO's)	548,133	548,133	548,133	11
12	208,964	185,819	214,380	224,320	detail	12 Passenger Terminal Revenues	210,434	210,434	210,434	12
13	237,765	250,989	243,237	252,163	detail	13 Business Park Revenue	274,749	274,749	274,749	13
14	<b>1,168,434</b>	<b>1,498,990</b>	<b>3,242,685</b>	<b>5,333,320</b>		<b>14 Subtotal: Operating Resources</b>	<b>1,716,004</b>	<b>1,716,004</b>	<b>1,716,004</b>	<b>14</b>
<b>Non-Operating Resources</b>										
15	0	0	0	0	4070	15 Finance charges	0	0	0	15
16	12	2,064	0	0	4080	16 Reimbursements and Cost Share Receipts	0	0	0	16
17	0	0	0	0	2500	17 Refundable Contractor Retention	0	0	0	17
18	160	0	250	1,134	4090	18 Miscellaneous	250	250	250	18
19	30,439	14,042	0	0	4095	19 Insurance Settlements	0	0	0	19
20	27,124	0	0	0	4096	20 Legal Settlements	0	0	0	20
21	0	0	0	0		21 Security/Key Deposits - Refundable	0	0	0	21
22	0	1,500,183	0	0	4440	22 Loans & Lines of Credit	0	0	0	22
23	<b>57,735</b>	<b>1,516,289</b>	<b>250</b>	<b>1,134</b>		<b>23 Subtotal: Non-operating Resources</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>23</b>
<b>Transfers In / Interfund Loan Repayments</b>										
24	0	0	0	0	4455	24 Loan repayment from BLM Fund	0	0	0	24
25	0	0	0	100,000	4458	25 Loan repayment from DHS	0	0	0	25
26	165,000	0	625,000	120,000	4454	26 Loan repayment from Construction Fund	0	0	0	26
27	0	0	0	0	4504	27 Transfer In From Construction Fund	0	0	0	27
28	0	0	0	0	4505	28 Transfer in from Building Reserve Fund	0	0	0	28
29	45,300	51,672	53,040	35,000	4506	29 Transfer In From PFC Fund	53,025	53,025	53,025	29
30	10,000	0	40,000	40,000	4508	30 Transfer In From BEC Fund	0	0	0	30
31	200,000	50,000	100,000	100,000	4513	31 Transfer in From BLM Facility Fund	0	0	0	31
32	185,000	100,000	100,000	100,000	4514	32 Transfer in From DHS Fund	530,000	530,000	530,000	32
33	<b>605,300</b>	<b>201,672</b>	<b>918,040</b>	<b>495,000</b>		<b>33 Subtotal: Transfers In &amp; Interfund Loans</b>	<b>583,025</b>	<b>583,025</b>	<b>583,025</b>	<b>33</b>
34	<b>2,417,725</b>	<b>4,356,928</b>	<b>4,371,141</b>	<b>6,553,838</b>		<b>34 Total resources, except taxes to be levied</b>	<b>6,460,531</b>	<b>6,460,531</b>	<b>6,460,531</b>	<b>34</b>
35			1,286,180	1,284,203	4017	35 Taxes estimated to be received	1,321,631	1,321,631	1,321,631	35
36	1,178,496	1,225,723			4017	36 Taxes collected in the year levied				36
37	<b>3,596,221</b>	<b>5,582,651</b>	<b>5,657,321</b>	<b>7,838,041</b>		<b>37 TOTAL RESOURCES</b>	<b>7,782,162</b>	<b>7,782,162</b>	<b>7,782,162</b>	<b>37</b>

38	<b>3,009,965</b>	<b>4,442,674</b>	<b>5,447,155</b>	<b>7,113,657</b>	38	<b>TOTAL REVENUE</b>	<b>3,620,910</b>	<b>3,620,910</b>	<b>3,620,910</b>	38
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REQUIREMENTS

General Fund

Coos County Airport District

	Historical Data			Forecast Year 2020-2021	Account Code	REQUIREMENTS FOR: Operations	Budget for Next Year 2021-2022			
	Actual		Adopted Budget				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020	This Year 2020-2021							
						<b>Personnel Services</b>				
1	661,340	746,803	845,916	835,982	6100	1 Airport salaries	1,060,684	1,060,684	1,060,684	1
2	99,600	108,618	172,785	115,992	6210	2 Temporary Services	60,840	60,840	60,840	2
3	7,500	7,439	12,000	13,721	6250	3 Merit pay	12,000	12,000	12,000	3
4	8,361	6,412	10,000	5,340	6270	4 Overtime	10,000	10,000	10,000	4
5	50,616	54,419	61,242	76,551	6400	5 FICA & Medicare	77,606	77,606	77,606	5
6	118,565	158,934	164,234	170,804	6410	6 Retirement benefits	202,505	202,505	202,505	6
7	147,196	150,091	182,701	182,701	6420	7 Health, disability, life insurance	208,882	208,882	208,882	7
8	13,775	8,196	17,973	17,973	6430	8 Workers' compensation insurance	22,057	22,057	22,057	8
9						9 Moving Costs	5,000	5,000		9
<b>10</b>	<b>1,106,953</b>	<b>1,240,912</b>	<b>1,466,851</b>	<b>1,419,064</b>		<b>10 Total Personal Services</b>	<b>1,659,574</b>	<b>1,659,574</b>	<b>1,654,574</b>	<b>10</b>
<b>11</b>	<b>16.5</b>	<b>16.5</b>	<b>17.5</b>	<b>17.5</b>		<b>11 Total Full-Time Equivalent Employees (FTE)</b>	<b>21.5</b>	<b>21.5</b>	<b>21.5</b>	<b>11</b>
12						12				12
13						13				13
14						14				14
15						15				15
16						16				16
17						17				17
18						18				18
19						19				19
20						20				20
<b>21</b>	<b>1,106,953</b>	<b>1,240,912</b>	<b>1,466,851</b>	<b>1,419,064</b>		<b>21 TOTAL REQUIREMENTS</b>	<b>1,659,574</b>	<b>1,659,574</b>	<b>1,654,574</b>	<b>21</b>

**REQUIREMENTS**

FORM  
LB-31

General Fund

Coos County Airport District

	Historical Data				Forecast Year 2020-2021	Account Code	REQUIREMENTS FOR: Operations	Budget for Next Year 2021-2022			
	Actual		Adopted Budget This Year 2020-2021	Forecast Year 2020-2021				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020									
							<b>Materials &amp; Services</b>				
1	116,641	126,735	137,052	129,926	7105	1 Liability Insurance	150,402	150,402	150,402	1	
2	29,632	25,940	45,000	16,005	7110	2 Legal Services	100,000	100,000	100,000	2	
3	33,564	32,300	34,124	37,720	7120	3 Telephone	34,365	34,365	34,365	3	
4	120,445	114,701	125,000	121,474	7125	4 Lights/power utilities	123,000	123,000	123,000	4	
5	10,575	11,495	11,280	12,466	7126	5 Refuse disposal	12,000	12,000	12,000	5	
6	11,860	38,120	29,300	29,300	7130	6 Auditing	40,800	40,800	40,800	6	
7	5,479	4,742	5,376	4,287	7132	7 Payroll Services	4,500	4,500	4,500	7	
8	6,564	5,996	9,575	9,070	7135	8 Office supplies	12,000	12,000	12,000	8	
9	6,237	5,970	6,900	7,267	7136	9 Bank Service Charges	6,800	6,800	6,800	9	
10	6,030	6,341	5,250	8,069	7137	10 Operation tools & supplies	15,000	15,000	15,000	10	
11	1,554	2,374	2,000	3,623	7138	11 Public Notifications	3,500	3,500	3,500	11	
12	1,466	1,681	2,000	1,518	7139	12 Postage & Shipping	1,700	1,700	1,700	12	
13	33,055	34,300	47,334	37,599	7140	13 Janitorial services & supplies	49,000	49,000	49,000	13	
14	12,019	9,737	12,315	9,490	7143	14 Membership fees & dues	12,300	12,300	12,300	14	
15	697	233	775	248	7145	15 Subscriptions	250	250	250	15	
16	0	0	1,800	1,800	7150	16 Parking Lot Maint & Repairs	0	0	0	16	
17	15,043	14,692	15,500	18,509	7151	17 Operating fuel - vehicles	17,000	17,000	17,000	17	
18	7,510	4,864	5,970	7,472	7152	18 Environmental expense	10,525	10,525	10,525	18	
19	1,608	1,570	2,600	2,696	7153	19 Medical/safety hazard supplies	1,500	1,500	1,500	19	
20	301	680	1,500	1,770	7154	20 Signs, sign repair	1,500	1,500	1,500	20	
21	23,534	33,255	45,000	38,875	7155	21 Maint/repairs - Equipment/vehicles	45,000	45,000	45,000	21	
22	100,086	55,602	155,000	141,218	7156	22 Maint/repairs - Buildings	150,000	150,000	150,000	22	
23	0	0	0	635	7157	23 Maint/repairs - Apartments	0	0	0	23	
24	28,951	26,092	29,760	29,302	7158	24 Building maintenance contracts	31,000	31,000	31,000	24	
25	6,679	681	14,000	8,728	7160	25 Travel Expense	19,000	19,000	19,000	25	
26	12,525	1,248	16,400	9,866	7161	26 Meals and Lodging	23,000	23,000	23,000	26	
27	2,019	2,649	3,670	3,580	7166	27 Facility Sundries	3,100	3,100	3,100	27	
29	15,078	20,896	35,500	30,914	7167	29 Grounds & roadway supplies	35,500	35,500	35,500	29	
28		1,769			7169	28 Pass Through Services	2,000	2,000		28	
30	4,995	13,018	5,650	4,850	7175	30 Board Election Expense	5,650	5,650	5,650	30	
31	23,948	34,365	77,900	52,253	7179	31 FAA Certification	77,900	77,900	77,900	31	
32	10,401	3,448	17,000	14,706	7180	32 Staff training & development	13,200	13,200	13,200	32	
33	64,556	68,947	140,000	125,886	7181	33 Promotion & marketing	230,000	230,000	230,000	33	
34	0	0	0	0	7183	34 Luggage Shipping Charges	0	0	0	34	
35	14,740	13,635	15,500	18,608	7184	35 Contracted Services - Non Professional	16,560	16,560	16,560	35	
36	5,830	4,640	5,500	4,724	7185	36 Security background	4,700	4,700	4,700	36	
37	1,383	2,401	3,000	2,500	7187	37 Regulatory Permits	12,000	12,000	12,000	37	
38	261	263	300	300	7188	38 Property Tax	265	265	265	38	
39	<b>735,266</b>	<b>725,380</b>	<b>1,064,831</b>	<b>947,254</b>		<b>39 Subtotal</b>	<b>1,265,017</b>	<b>1,265,017</b>	<b>1,263,017</b>	<b>39</b>	

**REQUIREMENTS**

FORM  
LB-31

General Fund

Coos County Airport District

	Historical Data			Forecast Year 2020-2021	Account Code	REQUIREMENTS FOR: Operations	Budget for Next Year 2021-2022			
	Actual		Adopted Budget This Year 2020-2021				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020								
						<b>Materials &amp; Services Continued</b>				
42	0	0	20,000	62,253	7189	42 Building & Structure Demolition	0	0	0	42
43	0	5	500	500	7191	43 Recording Fees	250	250	250	43
44	2,109	819	1,500	1,932	7192	44 Uniforms	2,000	2,000	2,000	44
45	6,093	3,474	7,000	9,068	7194	45 Small office & computer equipment	10,000	10,000	10,000	45
46	9,135	70,783	100,000	30,000	7195	46 Consulting services	289,132	225,000	225,000	46
47	29,135	28,900	39,000	38,715	7196	47 Fire Protection Services	45,000	45,000	45,000	47
48	0	0		0	7197	48 Uncollectible debt				48
49	1,423	75	1,000	1,826	7198	49 Miscellaneous expenses	2,000	2,000	2,000	49
50	3,456	3,903	5,600	5,250	7199	50 Equipment rental	5,000	5,000	5,000	50
51	389	650	500	526	7200	51 Staff recognition/achievement	650	650	650	51
52	72	1,814	50	50	7201	52 Finance Charges	2,000	2,000	2,000	52
53	0	0	50,000	0	7207	53 USDOT SCASD Air Route Subsidy	500,000	500,000	500,000	53
54					7250	54 Security Deposit - Return	500	500		54
55	0	0	0	0	7641	55 Legal Suit Settlement Expense	0	0	0	55
56	0	0	0	0	2500	56 Return of Refundable Contractor Retention	0	0	0	56
<b>57</b>	<b>787,078</b>	<b>835,803</b>	<b>1,289,981</b>	<b>1,097,374</b>		<b>57 Total Materials &amp; Services</b>	<b>2,121,549</b>	<b>2,057,417</b>	<b>2,054,917</b>	<b>57</b>
						<b>Capital Outlay</b>				
58	0	5,696	5,000	8,428	8105	58 Office and computer equipment	12,000	12,000	12,000	58
59	35,382	48,565	90,000	90,000	8106	59 Equipment & Vehicles	265,000	265,000	265,000	59
60	9,710	0	0	0	8116	60 Fire Hydrant	9,000	9,000	9,000	60
61	10,100	0	15,000	15,000	8116	61 Gates	35,000	35,000	35,000	61
62			0	0	8116	62 Aslin - Facility Repairs	30,000	30,000	30,000	62
63		23,657	15,000	26,738	8116	63 Hanger Office Remodel	0	0	0	63
64	-	3,758	0	0	8116	64 DFN - Facility Repairs	0	0	0	64
65			40,000		8116	65 Terminal Parking Lot - Roundabout Redesign	40,000	40,000	40,000	65
66	-	-	30,000	0	8116	66 Pump Station Relocation	30,000	30,000	30,000	66
67	-	-	-	-	8340	67 Taxiway Repair	100,000	100,000		67
68		-	60,000	77,226	8116	68 Terminal Security Upgrade	60,000	60,000	60,000	68
69	-	26,475	40,000	55,243	8116	69 Utility Repairs	40,000	40,000	40,000	69
<b>70</b>	<b>55,192</b>	<b>108,151</b>	<b>295,000</b>	<b>272,635</b>		<b>70 Total Capital Outlay</b>	<b>621,000</b>	<b>621,000</b>	<b>521,000</b>	<b>70</b>
71										71
<b>72</b>	<b>1,949,223</b>	<b>2,184,866</b>	<b>3,051,832</b>	<b>2,789,073</b>		<b>72 Organizational / Activity Total</b>	<b>4,402,123</b>	<b>4,337,991</b>	<b>4,230,491</b>	<b>72</b>

**REQUIREMENTS**

**FORM  
LB-31**

**General Fund**

Coos County Airport District

	Historical Data			Forecast Year 2020-2021	Account Code	REQUIREMENTS DESCRIPTION	Budget for Next Year 2021-2022			
	Actual		Adopted Budget				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020	This Year 2020-2021							
						<b>Debt Service</b>				
72	27,220	27,220	27,220	63,595	8520	72 T-hangar loan - OR IFA	0	0	0	72
73	163,638	669,393	0	0	8566	73 2014 Corporate Hangar Loan - Oregon Pacific Bank	0	0	0	73
74	125,857	885,414	56,309	56,309	8560	74 Terminal Loan - OR IFA	56,309	56,309	56,309	74
75	0	217,718	222,288	217,812	8572	75 Refinance - Banner Bank	216,920	216,920	216,920	75
<b>76</b>	<b>316,715</b>	<b>1,799,745</b>	<b>305,817</b>	<b>337,716</b>		<b>76 Total debt service</b>	<b>273,229</b>	<b>273,229</b>	<b>273,229</b>	
						<b>Transfers Out &amp; Interfund Loans</b>				
77	165,000	120,000	0	0	7454	77 Interfund Loan to Construction Fund	0	0	0	77
78	0	0	0	100,000	7459	78 Interfund Loan to DHS Fund	0	0	0	78
79			40,000	40,000	7625	79 Transfer to Unemployment Fund	21,000	21,000	21,000	79
80	0	0	75,000	0	7624	80 Transfer to Construction Fund	0	0	0	80
81	25,306	753,656	120,000	0	7624	81 Transfer to Construction Fund - 10% Match	2,773,625	2,773,625	2,773,625	81
82				410,000	7627	82 Transfer to DHS Fund				82
83	0	0	0	0	7637	83 Transfer to Building Reserve Fund	0	0	0	83
84	0	0	0	0	7638	84 Transfer to Debt Service Fund	0	0	0	84
85	0	0	0	0	7639	85 Transfer to BEC Fund	0	0	0	85
86	0	0	0	0	7636	86 Transfer to PFC Fund	0	0	0	86
<b>87</b>	<b>190,306</b>	<b>873,656</b>	<b>235,000</b>	<b>550,000</b>		<b>87 Total Transfers &amp; Interfund Loans</b>	<b>2,794,625</b>	<b>2,794,625</b>	<b>2,794,625</b>	<b>87</b>
88			2,064,672	4,161,252		88 Operating Contingency	312,185	376,317	376,317	88
							0			
89	1,139,977	724,384				89 Ending balance (prior years)				89
90				0		<b>90 UNAPPROPRIATED ENDING FUND BALANCE</b>				90
<b>91</b>	<b>3,596,221</b>	<b>5,582,651</b>	<b>5,657,321</b>	<b>7,838,041</b>		<b>91 TOTAL REQUIREMENTS</b>	<b>7,782,162</b>	<b>7,782,162</b>	<b>7,674,662</b>	<b>91</b>

SPECIAL FUND  
RESOURCES AND REQUIREMENTS  
Construction Fund

	Historical Data				Account Code	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-2022			
	Actual		Adopted Budget This Year 2020-2021	Forecast Year 2020-2021			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020								
<b>RESOURCES</b>										
1	52,003	214,695	34,463	11,933	1124	1	Cash on hand * (cash basis), or	481,055	481,055	1
2	3	0	0	0	4010	2	Interest Income	0	0	2
3						3				3
4	0	0	480,000	0	4426	4	Federal grant - BUILD	0	0	4
5	586,134	1,410,366	8,987,632	8,505,583	4426A	5	FAA	2,391,186	2,391,186	5
6	16,427	8,025	150,000	300,000	4425	6	State Grants	90,000	90,000	6
7						7				7
8	165,000	120,000	75,000	-	4457	8	Loan from General Fund	0	0	8
9	0	450,000	-	-		9	Loan from Building Reserve Fund	0	0	9
10	0	100,000	-	-	4507	10	Transfer from General Fund for DHS CW Build to Suit			10
11	8,639	430,421	-	-	4507	11	Transfer from General Fund for Lighting & Signs Project + Bid Increase (3.125% match)	0	0	11
12	16,667	20,110	-	-		12	Transfer from General Fund for Runway 4/22 RSA Improvement (3.125% match) Phase 1	0	0	12
13						13	Transfer from General Fund for Runway 4/22 RSA Improvement (3.125% match) Phase 2	6,125	6,125	13
14	-	203,125	-	-		14	Transfer from General Fund for ARFF/Maintenance Facility (3.125% match)	197,500	197,500	14
15	-	-	120,000	-		15	Transfer from General Fund for BUILD	0	0	15
16						16	Transfer from General Fund for Demolition	650,000	650,000	16
17						17	Transfer from General Fund for Apron / Ramp Expansion	1,700,000	1,700,000	17
18						18	Transfer from General Fund for Storage Facility Site Preparation	220,000	220,000	18
19						19	Loan proceeds - OR Pac Bnk - Short term			19
20	-	325,510	-	-	4400	20	Loan proceeds - DHS CW Build to Suit	0	0	20
21					4507	21	Transfer from General Fund			21
22					4406	22	Interfund Loan repayment from PFC Fund			22
23	415,600	-	-	-		23	Reimbursements for DHS Change Orders	0	0	23
<b>24</b>	<b>1,260,473</b>	<b>3,282,252</b>	<b>9,847,095</b>	<b>8,817,516</b>		<b>24</b>	<b>TOTAL RESOURCES</b>	<b>5,735,866</b>	<b>5,735,866</b>	<b>0</b>
<b>REQUIREMENTS</b>										
							<b>Org Unit or prog &amp; activity</b>	<b>Object Classification</b>	<b>Detail</b>	
25						25	Operations	Capital Outlay		25
26	99,224	407,079	0	236,489	8116-05	26	Operations	Capital Outlay	DHS CW Build to Suit Construction	0
27	280,374	1,970,552	1,596,596	1,923,296	8340	27	Operations	Capital Outlay	Airfield Lighting & Signs	0
28	495,583	287,037	0	19,503	8340	28	Operations	Capital Outlay	Airfield Safety Area EA - Phase 1	-
29	5,597	605,651	6,257,834	5,587,173		29	Operations	Capital Outlay	ARFF/Maintenance Facility	2,586,811
30			600,000			30	Operations	Capital Outlay	Demolition and Build	650,000
31						31	Operations	Capital Outlay	Airfield Safety Area EA - Phase 2	98,000
32						32	Operations	Capital Outlay	Apron / Ramp Expansion	1,700,000
33						33	Operations	Capital Outlay	Storage Facility Site Preparation	220,000
34						34	Operations	Capital Outlay	Brush Removal	180,000
35						35				
36	880,778	3,270,319	8,454,430	7,766,461		36	<b>Total Capital Outlay</b>			5,434,811
37						37				
38	165,000	0	625,000	120,000	7457	38	Operations	Debt Service	Interfund Loan repayment to General Fund	0
39			450,000	450,000		39	Operations	Debt Service	Interfund Loan repayment to Building Reserve Fund	0
40						40				
41	165,000	0	1,075,000	570,000		41	<b>Total Debt Service</b>			0
42						42				
43					7627	43	Operations	Transfers	Transfer back to General Fund	
44					7627	44	Operations	Transfers	Transfer back to General Fund	
45	0				7635	45	Operations	Transfers	Transfer to Insurance Settlement Fund	
46						46				
47	0	0	0	0		47	<b>Total Transfers</b>			0
48						48				
49			317,665	481,055	8810	49	<b>Reserved for Future Expenditures</b>			301,055
50	214,695	11,933				50	<b>Ending balance (prior years)</b>			
51						51	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			
<b>52</b>	<b>1,260,473</b>	<b>3,282,252</b>	<b>9,847,095</b>	<b>8,817,516</b>		<b>52</b>	<b>TOTAL REQUIREMENTS</b>			<b>5,735,866</b>

FORM  
LB-20 & 30

ENTERPRISE FUND  
RESOURCES AND REQUIREMENTS  
BLM Facility Fund

Coos County Airport District

	Historical Data			Forecast Year 2020-2021	Account Code	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-2022			
	Actual		Adopted Budget				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020	This Year 2020-2021							
						<b>RESOURCES</b>				
1	155,263	137,706	914,542	1,835,634	1141	1 Cash on hand * (cash basis), or	1,116,367	1,116,367	1,116,367	1
2						2				2
3	610,655	588,514	642,012	645,330	4311	3 Lease Revenue	773,206	773,206		3
4	7,566	0	0	0	4080	4 Reimbursements				4
5		2,044,459	0	0	4440	5 Banner Bank Loan - Refinance				5
6		1,899,358	1,100,000	1,400,000	4440	6 Banner Bank Loan - Tenant Upgrades/Seismic ABAAS				6
7	2,198	921	0	3		7 Investment Earnings				7
<b>8</b>	<b>775,682</b>	<b>4,670,958</b>	<b>2,656,554</b>	<b>3,880,967</b>		<b>8 TOTAL RESOURCES</b>	<b>1,889,573</b>	<b>1,889,573</b>	<b>1,116,367</b>	<b>8</b>
						<b>REQUIREMENTS FOR: Operations</b>				
9						9 <b>Materials and Services</b>				9
10	208,518	182,360	220,497	195,664	7XXX	10 Materials and Services	202,503	202,503	202,503	10
11	0	0	0	0		11				11
12	<b>208,518</b>	<b>182,360</b>	<b>220,497</b>	<b>195,664</b>		<b>12 Total Materials &amp; Services</b>	<b>202,503</b>	<b>202,503</b>	<b>202,503</b>	<b>12</b>
13						13				13
14						14 <b>Capital Outlay</b>				14
15	47,861	172,641	1,763,490	1,975,837	8116	15 <b>Seismic/ABAAS/Tenant Improvements</b>	1,103,019	1,103,019	1,103,019	15
						<b>Gates</b>	10,000	10,000		
16						16				16
17	<b>47,861</b>	<b>172,641</b>	<b>1,763,490</b>	<b>1,975,837</b>		<b>17 Total Capital Outlay</b>	<b>1,113,019</b>	<b>1,113,019</b>	<b>1,103,019</b>	<b>17</b>
18						18				18
19	<b>256,379</b>	<b>355,001</b>	<b>1,983,987</b>	<b>2,171,501</b>		<b>19 Organizational /Activity Total</b>	<b>1,315,522</b>	<b>1,315,522</b>	<b>1,305,522</b>	<b>19</b>
20						20				20
21						21 <b>Debt Service</b>				21
22	131,597	2,042,205	0	0	8569	22 IFA BLM Building Purchase Loan (Paid off July 2019)	0	0	0	22
23		338,118	458,976	443,099	8574	23 Banner Bank	465,150	465,150	465,150	23
24						24				24
25	<b>131,597</b>	<b>2,380,323</b>	<b>458,976</b>	<b>443,099</b>		<b>25 Total Debt Service</b>	<b>465,150</b>	<b>465,150</b>	<b>465,150</b>	<b>25</b>
26						26				26
27						27 <b>Transfers Out</b>				27
28	200,000	50,000	100,000	100,000	7627	28 Transfer to General Fund	0	0	0	28
29	50,000	50,000	50,000	50,000	7637	29 Transfer to Building Reserve Fund	50,000	50,000	50,000	
30						30				30
31	<b>250,000</b>	<b>100,000</b>	<b>150,000</b>	<b>150,000</b>		<b>31 Total Transfers Out</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>31</b>
32			<b>63,591</b>	<b>1,116,367</b>	8800	32 <b>Operating Contingency</b>	<b>58,901</b>	<b>58,901</b>	<b>(704,305)</b>	32
33	<b>137,706</b>	<b>1,835,634</b>				33 <b>Ending balance (prior years)</b>				33
34			0	0		34 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0	34
<b>35</b>	<b>775,682</b>	<b>4,670,958</b>	<b>2,656,554</b>	<b>3,880,967</b>		<b>35 TOTAL REQUIREMENTS</b>	<b>1,889,573</b>	<b>1,889,573</b>	<b>1,116,367</b>	<b>35</b>

\*Includes ending balance from prior year

FORM  
LB-20 & 30

ENTERPRISE FUND  
RESOURCES AND REQUIREMENTS  
DHS Multi Services Campus Fund

Coos County Airport District

	Historical Data				Forecast Year 2020-2021	Account Code	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-2022			
	Actual		Adopted Budget	Proposed by Budget Officer				Approved by Budget Committee	Adopted by Governing Body		
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020	This Year 2020-2021								
<b>RESOURCES</b>											
1	292,151	498,809	563,947	575,107	1117	1 Cash on hand * (cash basis), or	693,903	693,903		1	
	0	0									
2	6,340	6,892	8,473	4,069	4010	2 Interest Earnings	0	0	0	2	
3	0	0	0	0	4090	3 Miscellaneous revenue	0	0	0	3	
4	1,469,462	1,469,463	1,660,441	1,483,436	4314	4 Lease Revenue	1,731,755	1,731,755	1,731,755	4	
5	5,990	421	0	3,356	4080	5 Reimbursements	0	0	0	5	
6	0	0	0	0	4095	6 Insurance Settlement Proceeds					
7	0	0	0	100,000	4457	7 Borrow from General Fund	0	0	0	7	
8	0	0	0	410,000		8 Transfer from General Fund	0	0	0		
<b>9</b>	<b>1,773,943</b>	<b>1,975,585</b>	<b>2,232,861</b>	<b>2,575,968</b>		<b>9 TOTAL RESOURCES</b>	<b>2,425,658</b>	<b>2,425,658</b>	<b>1,731,755</b>	<b>8</b>	
<b>REQUIREMENTS FOR: Operations</b>											
10						10				10	
11						11 <b>Materials and Services</b>				11	
12	53,720	55,842	56,000	55,758	7105	12 Liability Insurance	59,089	59,089	59,089	12	
13	0	0	1,000	0	7150	13 Maint/Repairs - Parking Lots - Ice/Snow Removal	1,000	1,000	1,000	13	
14	20,655	15,945	46,800	28,862	7156-26	14 Maint/Repairs - Building - Pest Control	42,000	42,000	42,000	14	
15	64,131	64,132	128,264	64,132	7195	15 Commissions - Lease Procurements	64,132	64,132	64,132	15	
16	53,212	44,006	52,200	14,203	7XXX	16 Materials & Services - Other	15,100	15,100	15,100	16	
17	<b>191,718</b>	<b>179,925</b>	<b>284,264</b>	<b>162,955</b>		<b>17 Total Materials &amp; Services</b>	<b>181,321</b>	<b>181,321</b>	<b>181,321</b>	<b>17</b>	
18						18				18	
19						19 <b>Capital Outlay</b>				19	
20	0	3,987	0	0	8116	20 Minor Capital Repairs	0	0	0	20	
21			0		8116	21 P. Lot Redesign				21	
22	<b>0</b>	<b>3,987</b>	<b>0</b>	<b>0</b>		<b>22 Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22</b>	
	<b>191,718</b>	<b>183,912</b>	<b>284,264</b>	<b>162,955</b>		<b>Organizational /Activity Total</b>	<b>181,321</b>	<b>181,321</b>	<b>181,321</b>		
23						23					
24						24 <b>Debt Service</b>				24	
25	81,748	81,747	81,756	485,283	8571	25 OR Pacific - DHS - CW - 7113082	0	0	0	25	
26	139,022	139,023	139,032	139,032	8572	26 OR Pacific -DHS - APD - 7113075	139,032	139,032	139,032	26	
27	602,646	820,796	820,000	819,795	8573	27 IFA - DHS - CW - L17008	820,546	820,546	820,546	27	
28			0	100,000	7457	28 Repay General Fund	0	0	0	28	
29						29				29	
30	<b>823,416</b>	<b>1,041,566</b>	<b>1,040,788</b>	<b>1,544,110</b>		<b>30 Total Debt Service</b>	<b>959,578</b>	<b>959,578</b>	<b>959,578</b>	<b>30</b>	
31						31					
32						32 <b>Transfers Out</b>				32	
33	185,000	100,000	100,000	100,000	7627	33 Transfer to General Fund	530,000	530,000	530,000	33	
34					7457	34 Repay General Fund				34	
35	75,000	75,000	75,000	75,000	7637	35 Transfer to Building Reserve Fund	100,000	100,000	100,000	35	
36						36				36	
37	<b>260,000</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>		<b>37 Total Transfers Out</b>	<b>630,000</b>	<b>630,000</b>	<b>630,000</b>	<b>37</b>	
38			<b>732,809</b>	<b>693,903</b>	8800	38 <b>Operating Contingency</b>	<b>108,059</b>	<b>108,059</b>	<b>(39,144)</b>	38	
39	<b>498,809</b>	<b>575,107</b>				39 <b>Ending balance (prior years)</b>				39	
40			0	0		40 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>546,700</b>	<b>546,700</b>		40	
41	<b>1,773,943</b>	<b>1,975,585</b>	<b>2,232,861</b>	<b>2,575,968</b>		<b>41 TOTAL REQUIREMENTS</b>	<b>2,425,658</b>	<b>2,425,658</b>	<b>1,731,755</b>	<b>41</b>	

**FORM  
LB-20 & 30**

**ENTERPRISE FUND  
RESOURCES AND REQUIREMENTS  
BEC Fund - Business Center**

Coos County Airport District

	Historical Data			Forecast Year 2020-2021	Account Code	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-2022			
	Actual		Adopted Budget This Year 2020-2021				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020								
						<b>RESOURCES</b>				
1	36,033	70,475	96,210	101,908	1138	1 Cash on hand * (cash basis), or	81,541	81,541	81,541	1
2						2				2
3	87,432	90,603	78,954	84,864	4313	3 BEC Rent Receipts	86,705	86,705	86,705	3
4	12,755	0	0	0	4095	4 Insurance Proceeds	0	0	0	4
5	0	0	0	0	4090	5 Miscellaneous	0	0	0	5
6	0	60	0	0	4350	6 Refundable Security Deposits	0	0	0	6
7						7				7
<b>8</b>	<b>136,220</b>	<b>161,138</b>	<b>175,164</b>	<b>186,772</b>		<b>8 TOTAL RESOURCES</b>	<b>168,246</b>	<b>168,246</b>	<b>168,246</b>	<b>8</b>
						<b>REQUIREMENTS FOR: Operations</b>				
9						9 Materials and Services				9
10	40,745	34,230	60,357	40,231		10 Total Materials & Services	58,940	58,940	58,940	10
11						11				11
12	40,745	34,230	60,357	40,231		12 Organizational / Activity Total	58,940	58,940	58,940	12
13						13				13
14						14 Transfers				14
15	10,000	0	40,000	40,000		15 Transfer to General Fund	0	0	0	15
16	15,000	25,000	25,000	25,000	7637	16 Transfer to Building Reserve Fund	25,000	25,000	25,000	16
17						17				17
18	25,000	25,000	65,000	65,000		18 Total Transfers	25,000	25,000	25,000	18
19						19				19
20			49,807	81,541	8800	20 Operating Contingency	84,306	84,306	84,306	20
21	70,475	101,908				21 Ending balance (prior years)				21
22						22 UNAPPROPRIATED ENDING FUND BALANCE				22
<b>23</b>	<b>136,220</b>	<b>161,138</b>	<b>175,164</b>	<b>186,772</b>		<b>23 TOTAL REQUIREMENTS</b>	<b>168,246</b>	<b>168,246</b>	<b>168,246</b>	<b>23</b>

\*Includes ending balance from prior year



**FORM  
LB-10**

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS  
Building Reserve Fund**

Coos County Airport District

	Historical Data				Account Code	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-2022						
	Actual		Adopted Budget	Forecast			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body				
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020	This Year 2020-2021	Year 2020-2021									
<b>RESOURCES</b>													
1	155,000	298,292	1,491	1,825	4000	1	Cash on hand * (cash basis)	602,049	602,049	602,049	1		
2						2					2		
3	3,292	3,533	3,000	224	4010	3	Interest	3,500	3,500	3,500	3		
4						4	Miscellaneous				4		
5						5	<b>Other Resources</b>				5		
					4507		Transfer from General Fund						
6	15,000	25,000	25,000	25,000	4512	6	Transfer from BEC Fund	25,000	25,000	25,000	6		
7	50,000	50,000	50,000	50,000	4513	7	Transfer from BLM Fund	50,000	50,000	50,000	7		
8	25,000	25,000	25,000	25,000	4514	8	Transfer from DHS Fund - APD	50,000	50,000	50,000	8		
	50,000	50,000	50,000	50,000	4514		Transfer from DHS Fund - CW & SS	50,000	50,000	50,000			
9			450,000	450,000		9	Interfund Loan repayment from Construction Fund				9		
10						10					10		
<b>11</b>	<b>298,292</b>	<b>451,825</b>	<b>604,491</b>	<b>602,049</b>		<b>11</b>	<b>TOTAL RESOURCES</b>	<b>780,549</b>	<b>780,549</b>	<b>780,549</b>	<b>11</b>		
<b>REQUIREMENTS</b>													
							<b>Org unit or prog &amp; activity</b>	<b>Object Classification</b>	<b>Detail</b>				
12		450,000				12		Transfers	Loan to Construction Fund		12		
13					7627	13		Transfers	Transfer to BLM Fund		13		
14						14		Transfers	Transfer to BEC		14		
15	298,292	1,825				15	Ending balance (prior years)				15		
16			604,491	602,049	8810	16	<b>Reserved for Future Expenditures</b>			780,549	780,549	780,549	16
<b>17</b>	<b>298,292</b>	<b>451,825</b>	<b>604,491</b>	<b>602,049</b>		<b>17</b>	<b>TOTAL REQUIREMENTS</b>			<b>780,549</b>	<b>780,549</b>	<b>780,549</b>	<b>17</b>

Building Reserve Fund: Accounts for purchasing or improvement of land and buildings.

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**  
Passenger Facility Charges Fund

	Historical Data				Forecast Year 2020-2021	Account Code	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-2022				
	Actual		Adopted Budget	Proposed by Budget Officer				Approved by Budget Committee	Adopted by Governing Body			
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020	This Year 2020-2021									
<b>RESOURCES</b>												
1	3,005	7,836	3,000	3,002	1135	1	Cash on hand * (cash basis), or		3,000	3,000	3,000	1
2						2						2
3	38	34	40	14	4010	3	Interest		25	25	25	3
4						4						4
5						5	<b>Other Resources</b>					5
6	50,093	46,804	53,000	35,028	4217	6	Passenger Facility Charges		53,000	53,000	53,000	6
7					4507	7	Transfer In from General Fund					7
8						8						8
9	<b>53,136</b>	<b>54,674</b>	<b>56,040</b>	<b>38,044</b>		9	<b>TOTAL RESOURCES</b>		<b>56,025</b>	<b>56,025</b>	<b>56,025</b>	9
<b>REQUIREMENTS</b>												
							<b>Org Unit or prog &amp; activity</b>	<b>Object Classification</b>	<b>Detail</b>			
10												
11						11	<b>Debt Service</b>					11
12						12	Operations	Debt Service	Interfund Loan Repayment to Building Fund			12
13						13	Operations	Debt Service	Interfund Loan Repayment to Construction Fund			13
14						14						14
15	0	0	0	0		15	<b>Total Debt Service</b>			0	0	0
10						10	<b>Transfers to Other Funds</b>					10
11	45,300	51,672	53,040	35,044	7627	11	Operations	Transfer	General Fund	53,025	53,025	53,025
12						12				0		12
13	45,300	51,672	53,040	35,044		13	<b>Total Transfers</b>			53,025	53,025	53,025
14			<b>3,000</b>	<b>3,000</b>	8810	14	<b>Reserved For Future Expenditures</b>			<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
15	<b>7,836</b>	<b>3,002</b>				15	<b>Ending balance (prior years)</b>					15
16			0	0		16	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			0		16
17	<b>53,136</b>	<b>54,674</b>	<b>56,040</b>	<b>38,044</b>		17	<b>TOTAL REQUIREMENTS</b>			<b>56,025</b>	<b>56,025</b>	<b>56,025</b>

**FORM  
LB-10**

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS  
Unemployment Fund**

Coos County Airport District

	Historical Data			Forecast Year 2020-2021	Account Code	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-2022						
	Actual		Adopted Budget This Year 2020-2021				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body				
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020											
						<b>RESOURCES</b>							
1	40,925	40,927	28,915	28,915	1123	1	Cash on hand (cash basis)	48,816	48,816	48,816	1		
2						2					2		
3	2				4010	3	Interest				3		
4			40,000	40,000	4507	4	Transferred In from General Fund	21,000	21,000	21,000	4		
5						5					5		
6						6					6		
<b>7</b>	<b>40,927</b>	<b>40,927</b>	<b>68,915</b>	<b>68,915</b>		<b>7</b>	<b>TOTAL RESOURCES</b>	<b>69,816</b>	<b>69,816</b>	<b>69,816</b>	<b>7</b>		
							<b>REQUIREMENTS</b>						
							<b>Org unit or prog &amp; activity</b>	<b>Object Classification</b>	<b>Detail</b>				
8						8					8		
9		12,012	60,000	20,099	6445	9	Operations	Personnel Services	Unemployment claims	60,000	60,000	60,000	9
10						10						10	
11			<b>8,915</b>	<b>48,816</b>	8810	11	Reserved for Future Expenditures			<b>9,816</b>	<b>9,816</b>	<b>9,816</b>	11
12	40,927	28,915				12	Ending balance (prior years)						12
13			0	0		13	UNAPPROPRIATED ENDING FUND BALANCE			0			13
<b>14</b>	<b>40,927</b>	<b>40,927</b>	<b>68,915</b>	<b>68,915</b>		<b>14</b>	<b>TOTAL REQUIREMENTS</b>			<b>69,816</b>	<b>69,816</b>	<b>69,816</b>	<b>14</b>