

Airport Operations Coordinator

Coos County Airport District
North Bend, Oregon

The position requires the ability to perform airfield operations, including but not limited to monitoring and controlling the use of the airport, providing information assistance to both airport users and the public. An understanding of FAA part 139, 77, 150 and TSA 1542 is critical. The ability to perform in the airfield area and conduct various operational duties is essential. The position requires the ability to work various shifts including evenings, weekends, and holidays.

POSITION: Focuses on the day-to-day security and operation of the Southwest Oregon Regional Airport.

- \$16.00-\$18.00 hr
- PERS pension plan with 5 year vesting & lifetime payout upon retirement
- Excellent & comprehensive benefits package, including: Health & Dental Insurance; Ground Ambulance/Life Flight; Long Term & Short Term Disability; Accidental Death & Life Insurance.

QUALIFICATIONS:

- Associate's Degree in aviation related field or other combinations of experience and education (High School Diploma or GED with minimum 3 years related experience).
- Must satisfactorily meet a 10 year background check and finger print check
- Have or obtain Basic & Advanced Airport Safety & Operations School Certificate
- Have or obtain Self-Contained Breathing Apparatus Certification (SCBA) & Aircraft Rescue & Firefighting Certification (ARFF)
- Have or obtain First Aid card & CPR certification
- Valid driver's license & be insurable and satisfactorily complete AOA driver training

- Read and follow written and oral instructions
- Make decisions quickly and independently in emergency situations
- Perform radio communication using aviation phraseology
- Be proficient with MS Office and database tools.
- Control wildlife
- Issue Notices to Airmen (NOTAMs)
- Escort personnel and equipment within the airport movement areas
- Respond with ARFF vehicle to emergencies

TO APPLY: Send cover letter, resume & copies of certifications to:

Coos County Airport District
1100 Airport Lane
North Bend OR 97459
or via Email to robert@flyoth.com

Applications must be received by Oct 15th, 2020.